

## **5 Easy Steps to A Perfect New Albany Eagles Picture Day**

### **Single Team, Small/Medium Sized Leagues**

#### **1. Ensure you have your order form, and it is filled-out correctly**

- Indicate Package and Quantity *at the bottom of form in Step 1*
- Write player info **clearly** on form to avoid errors on your order
- Submit proper payment in envelope, or attached to form

(if form is printed at home)

- Cash, check (payable to Impact Photos), or credit card is accepted

\*If placing your order online prior to shoot-day, **please** bring your printed order receipt on shoot day so we can match your athlete's photo to your order.

#### **2. Arrive 5-10 mins. prior to your picture time**

#### **3. Check-in with photographer on site, or at photo tent (for larger leagues)**

- Teams will be sent to a holding area until entire team has arrived, or we may start the individual photos first (while players arrive), then do the team photos at the end.
- Keep your group/team together to keep on schedule

#### **4. Coaches, or Team Rep. confirm with photographer, or at tent when team is ready**

- Ensure every player has envelope in. hand— this will be collected as they get their picture taken
- Coaches — **please bring a ball for the pictures and an updated, current team roster**

#### **5. Keep your team together until all players have had an individual photo, and team photos have been taken**